

INTERNATIONAL COMANCHE SOCIETY, INC.  
Minutes for the  
Fall Board Meeting - November 5, 2011  
Member Pat Donovan's Residence, Troy, Missouri

Bob Cretney, ICS Vice President, called the meeting to order at 10:05 A.M. on Saturday, November 5, 2011.

1. Roll Call

Bob Cretney asked Secretary Peggy Harmon to conduct the roll call of the Board of Directors.

Officers:

Vice President	Bob Cretney
Secretary	Peggy Harmon
Treasurer	Pat Donovan

Past President	Bernie Mazurek (via Skype)
CFF President	Lorne Harmon (non-voting)

Tribe Chiefs/Tribe Representatives:

Tribe Chief/NE	Pete Morse (via Skype)
Tribe Rep/NC	Dave Fitzgerald (via Skype)
Tribe Chief/MS	Lester J. Breckenridge
Tribe Rep/SW	Scott Myers
Tribe Rep/NW	Don Nelson
Tribe Rep/SC	Tim Talley
Tribe Rep/Europe	Monica Rehkopf (via Skype)

Absent:

President	Zach Grant
Tribe Chief/SE	Patti Littwin
Tribe Chief/WCanada	Dean Harvey
Tribe Chief/ECanada	Stewart Campbell
Tribe Chief/SAfrica	Russell Knowles
Tribe Chief/Australia	Ian Thomson

ICS Member Guests: Shirley Nelson (NW); Jeff Rosansky; Bob Rosansky (MS).

Quorum: Twelve Board members were present, and Bob Cretney declared a quorum with eleven (11) voting members present.

2. Introduction of Board Members & Guests

Bob Cretney explained that President Zach Grant was unable to attend the meeting due to

his job responsibility (overseas), and, therefore, he, as Vice President, would be conducting the meeting. He asked for introductions of Board Members and guests around the room.

### 3. Acceptance of the Agenda

Bob Cretney asked for a motion to accept the Agenda as published.

**Motion** - Tim Talley made a motion that the published Agenda be accepted; Don Nelson seconded; motion carried unanimously.

### 4. Vice President's Opening Remarks

Bob Cretney welcomed everyone and then thanked Pat and Shirley Donovan for their hospitality in hosting the meeting. He said the current focus of the Board seems to be mostly on aging aircraft and the declining membership and how to improve it, and some of the ways we have been looking at to do this is through technical support, Air Worthiness support, social, and safety. He closed by stating we will address these things, and our goal at the end of the day will be to try to make some progress in these areas.

## **OLD BUSINESS**

### 5. 2011 New Board Meeting Minutes

Bob asked for a motion to accept the New Board Meeting (NBM) minutes as published on the ICS website.

**Motion** - Don Nelson made a motion that the Minutes of the 2011 NBM as published on the website be accepted; Lorne Harmon seconded; motion carried unanimously.

At this point, Skype was temporarily lost, and Scott Myers took the opportunity to present his new proposal for TeamSpeak, noting all its superior qualities over Skype. The reconnection was finally made with two of the Board members, Pete Morse and Bernie Mazurek, therefore a quorum was still in existence for the meeting.

### 6. Treasurer's Report - Update since 2011 Old Board Meeting (OBM)

Pat Donovan passed out copies of the ICS Financial Report as of 11/4/2011 and explained the new accounting set-up, as well as the \$246,437.93 Total Liabilities & Equity figure on the *Balance Sheet* dated 9/30/2011. Some other points of explanation were:

- The problem of South Africa and West Canada not cashing their rebate checks will be solved.
- The New Account listing, "Credit Cards" (only the Treasurer and President may have such cards).
- The \$88,000 in Deferred Membership under "Other Current Liabilities" goes

back to the new Accrual method in accounting.

- Under "Long Term Liabilities", the \$4,087 figure for "Deferred Membership - Long Term" refers to membership that is more than a year out.

Pat said that this *Balance Sheet*, with the Board's approval, will be what he will post on the website for the end of the third quarter fiscal year. He continued with the *Balance Sheet* as of yesterday (November 4, 2011), which has a slight difference in numbers due to updating.

Regarding the *Profit & Loss*, he said it is much more detailed and gives an idea of where we are spending, how much money and where our income is. He has added some additional categories under the Expense Category simply to more clearly show everyone what we are paying as far as the magazine is concerned.

He then answered questions from the Board. A correction was suggested by Don Nelson that New Member Kits (601051) is a Marketing expense, not Fulfillment Mgmt. Services. Pat will make the correction.

Bob Cretney suggested Pat and Don Nelson (former Treasurer) have a conference call with VP so everyone is on the same page regarding the various charges by VP for fulfillment, etc., and to clarify for Pat exactly the things VP should be charging for.

Pat continued to the *Profit & Loss* through November 4, 2011, and noted that the *P & L* is showing a profit to ICS of \$20,198, much more than was expected.

Pat reviewed the next financial, *Profit & Loss Budget vs. Actual* through 11/4/2011, beginning with Income. After explanations for each category, his conclusion was: We budgeted \$245,078 and we stand at \$198,752, so we are a little under budget at 81%. He continued with the Expenses: He went over each category with explanations for each as to why it was over or under budget. Pat concluded by noting that the bottom line is we are way under budget and have above anticipated profit at this time and paying the tribe rebates will bring the figure down some.

Pat Donovan then suggested that we break out some of the major expenses in the budget, such as Sun 'N Fun and Oshkosh, so we can track them better and see more clearly what these things cost. All the Board agreed that the Treasurer should have latitude to make these type changes.

Pat passed out VP's *Accounts Receivable Aging Report* on our advertisers. There was discussion about the five companies that are more than 120 days in arrears.

Discussion turned to Webco's future advertising and to the balance of approximately \$486 in donations left in the Webco legal fund. It was decided that Pat would send a check for the \$486 to Webco, then suggest they bring their advertising account up to date.

**Motion** - Don Nelson made a motion to send the balance of the Defense Fund to Webco

and to write off the Accounts Receivable balance of \$1,351 due for their advertising; Tim Talley seconded the motion.

More discussion ensued as to Webco's exact status, and it was then suggested that the motion be re-stated and/or amended. Don Nelson then asked to withdraw the motion, and Tim Talley agreed.

Pat Donovan said he will find out if VP has had conversations with Webco regarding their arrears and will then advise the Board. Bob Cretney asked if Pat's report on this could come to the Board either by email or during the TeamSpeak meeting. Don Nelson asked that we not encourage VP to charge-back the 15% on Webco, because we had in the past asked VP to "lay low" on Webco due to their FAA lawsuit. Everyone agreed.

Pat Donovan brought up one final point. He was not aware of the fact that members had been sending in donations for CFF with their dues until he took over and started looking at Account Balances and saw that this money had not been paid to CFF. Consequently, a check was handed over to Shirley Nelson, Treasurer of CFF for \$1,200.

Lorne Harmon asked Pat if it was certain that we have about \$20,000 in profit at this time, and if so, this is important for everyone to know. Pat confirmed the profit figure; said there are some bills yet to be paid, like tribe rebates, but by December, he would not be surprised if we are not still ahead by about \$10,000.

**Motion** - Lorne Harmon made a motion that we accept the Treasurer's Report as presented; Lester Breckenridge seconded; motion carried unanimously.

Pat Donovan concluded by saying he would revise the *Quarterly Reports* and send them to Dave Fitzgerald for posting on the website.

Lunch break at 12:15 P.M. The meeting resumed at 1:00 P.M.

#### 7. ICS Communications and IT Committee Report and TeamSpeak Discussion

Bob Cretney asked for the Communications and IT Committee Report. Scott Myers read Dave Fitzgerald's report. Dave, Scott Myers and Pete Morse are working on ways of better communication with both the Society and for the Board meetings. Dave is currently trying to develop the following:

- Write a script for the website which will notify each Tribe Chief of changes or additions to membership in their respective tribes, which would aid in more effective communication. However, he foresees problems with tribe chiefs that will not take the information and use it.
- Write a script that will email each tribe right from the website. Will give the ability for the President or Board to send emails to any or all tribes. A more difficult script to write.
- Regarding meetings with Skype or TeamSpeak, he thinks the latter will work

better on the connection side; however thinks the microphone causes too much echo and is difficult to hear. Feels the ultimate solution is for everyone present at the meeting to bring a laptop and headset.

On the website: 1) Northeast Convention info is up; 2) New Delete Tag on the Forums, making it possible to delete your own post; 3) Can now take polls or vote right from the home page; 4) Still working on a "Where-to-Find Parts & Service" page; 5) Needs pictures or movies from Savannah to put a slide show on the website; and 6) Reported the Lopriesti sale did quite well.

Air Worthiness Committee Update - he talked to ACO in Atlanta last week, and they are still in discussion concerning the proposed AD on the Piper Stabilator Horn. The reason the STC has not been approved for the Australian horn is not on the U.S. side...the FAA is still awaiting proof of certain changes that had to be added before it could be approved. The Australians are aware of this, and their engineer is working on it.

Board discussion followed. Since Dave is still in discussion with the consultant on these "script" ideas for the website, the Board recognized there is no way it could be determined at this time how long the programming will take. After a lengthy discussion, Bob Cretney then called for a motion to state exactly what option(s) the Board desires for the website so that Dave Fitzgerald will know exactly what the Board wants.

**Motion** - Pat Donovan made a motion that Dave Fitzgerald direct the website consultant to create the following functionality: Emails can be sent from the website to tribe members, or each tribe individually, by a button for each, such that emails can be originated by people approved by the web master; attachments to be allowed on the emails, i.e., tribe newsletters; and Dave to email the Board with progress and completion schedule; Scott Myers seconded the motion. Bob Cretney called for discussion. Thereafter, a vote was called for; and motion carried unanimously.

Discussion then turned to the "Where-to-Find Parts & Service" page. It was suggested that Tim Talley help Dave in creating the list, and Tim agreed to do so.

(At this point, it was confirmed that Bernie Mazurek and Pete Morse had rejoined on Skype.)

A suggested title for the subject web page was "Suggested Sites" (not "Approved Sites"), with a "Comment" page for feedback on each vendor. Discussion closed with the Board agreeing that it wants Dave Fitzgerald to know that they are very interested in the Parts and Service list.

Bob Cretney asked Scott Myers to continue with his presentation on TeamSpeak 3. Scott reiterated the qualities of this system versus Skype. He feels TeamSpeak will enhance our productivity as a Board. The date of December 3, 2011, was set for a demonstration meeting on TeamSpeak 3 and its functions. Scott will individually demo prior to the meeting.

## 8. Bylaws and Standing Rules (SR) Committee

Don Nelson first explained the three reports which he emailed to the Board and passed out at the meeting. On the *Final Recognized Standing Rules*, he said he had included two different versions on page seven of the Standing Committees' list, one in line with the 8/30/2011 New Board Meeting (NBM) decision and one still retaining the Chair Person and Committee Member names. He stated the reasons why he and Hank Spellman, as the Bylaws, Standing & Special Rules Committee, adamantly believed this listing should still be in the SRs, in spite of the NBM change.

Pat Donovan said he would like to suggest that we decide whether to include the names or not on SR No. 30-6 as a separate issue, and would like to move that we approve the rest of the SRs as they are written.

**Motion** - Don Nelson moved that we adopt the Standing Rules incorporating all of the changes in the Summary of Changes and to include the list of committees which names Chairs and Committee members. There was no second.

**Motion** - Pat Donovan made a motion that the *Revised SRs* document as submitted be approved with No. 30-6 not listing names of chairmen or committee members; Pete Morse seconded the motion.

There was discussion that clarified that the Secretary and the President need to be notified of any changes in Committee Chairs and/or Committee Members. It was noted that SR 30-6.3 also needs to be restated.

**Motion Modified** - Pat Donovan agreed to modify his motion to also include SR 30-6.3, and to read "The names of Committee chairpersons and members shall be published continuously in the Flyer and website"; Pete Morse seconded and concurred with the addition; motion carried unanimously.

## 10. Convention Committee Report

Bob Cretney asked Shirley Nelson to give her report. Shirley expressed concern that tribes are not taking the advice given, especially the suggestion of the use of a planner that we have that will find hotels for conventions. Discussion followed regarding how we can get the tribes to look into using a hotel planner (not a convention planner), to file their convention budget with ICS monthly, as well as to work closer with the Convention Advisory Committee. Bob Cretney tabled further discussion to the SBM.

## 11. Professional Conduct Exploratory Committee Report

Bob Cretney asked Pete Morse for this committee report. Pete said a Code of Ethics was discussed at Savannah, and he was put on the committee, along with Bob Cretney and Bob Fox. The committee is recommending that a small paragraph be added to the

Statement of Mission of ICS. Pete said he researched other similar societies' conduct codes and came up with a Comanche Code of Conduct. Pat Donovan read "Section 3, Code of Ethics" that would be added under Article I, Mission and Vision, of the Bylaws. Everyone agreed that Section 3.a should be changed to "Encourage members to participate in ICS activities and committees" (deleting the first word "Actively"). Pete also reminded everyone that the motion from Savannah was to investigate this as a possibility, not to come up with a final product, and we are therefore presenting this as our report. It was then decided by the Board that this should be considered for possible future action.

#### 11. ICS Airworthiness & Technical Committee Report

Scott Myers again read this report on behalf of the Chair, Dave Fitzgerald. (Please refer to the report given under Item #7 of these minutes for this report.) The Board agreed that they would still like to know exactly where this stands and would like it to be posted both on the website and in the Flyer ("See Website for Update"), as well as an email "blast" right away, unless Dave sees a reason why it should not be publicized yet.

### **NEW BUSINESS**

#### 12. SBM Location and Time

Bob Cretney opened this for discussion. Lorne Harmon said he had an email from Monica Rehkopf regarding having Board meetings near airports that accommodate international flights for our Board members from overseas. He also mentioned the fact that the West Coast was due for consideration. Bob said he also had emails from members suggesting we schedule the SBM at the end of Sun 'N Fun (Tues.-Sun), and possibly make the location there rather than Orlando. In order to be equitable in location sites, it was decided to make this meeting on the West Coast, and Bob asked Lorne to look into Las Vegas for the meeting in late April (21/22 or 28/29).

#### 13. Air Show Participation (Oshkosh, Sun 'N Fun)

Bob Cretney asked Sally Williams about Sun 'N Fun. Sally said she does not know if the Southeast Tribe will be hosting this event, but did know that Patti Littwin had been in contact with someone there. There was discussion about the fact that we get only a few new members and renewals at either event. Pat Donovan said he had received a letter from Sun 'N Fun, and he had delayed giving them an answer. Lorne said if Don and Shirley Nelson are not going to be at these two events anymore, then maybe we needed to choose between the two events, and he felt Oshkosh was the better value for ICS. Don suggested returning to just having a booth in the "Type Club" building as we did in the past. Bob said Dave told him he had not started anything as yet with Oshkosh, but that Dave had said he thought the ones that handle Oshkosh should have expense money. Don mentioned that when only about 100-120 ICS members come by the booth, we have to ask is it worth it. Lorne asked if we could cut it down to maybe two days for the booth and a dinner one night for the members? There was the question, are we a vendor? Bob

felt maybe a stipend to the local North Central tribe members to run the Oshkosh booth was in order.

**Motion** - Bernie Mazurek made a motion that we skip the next Sun 'N Fun event; Don Nelson seconded; motion carried with one member opposed.

It was decided that we would place Oshkosh on the TeamSpeak meeting agenda, but first we needed to make sure Dave Fitzgerald had not made any commitment there as yet. Bob Cretney agreed to talk to Dave Fitzgerald, Gus Williams and Zach Grant about the North Central Tribe taking care of the Oshkosh tent and inform them that the Board talked about some type of incentive for handling it. Pat Donovan will get information on the Type Club tent at Oshkosh.

#### 14. Other New Business

Bob Cretney then brought up the following subjects: 1) Dave Fitzgerald's request for possibly receiving some type of reimbursement for handling Oshkosh; 2) Dave's inquiry as to possibly some type of remuneration to him for serving as web master to ICS; and 3) Dave's inquiry of the Board possibly making the entire \$12,000 budget available to him (Dave), for his discretionary use. Much discussion ensued, including:

- The fact that after the consultant was paid, the discretionary use would amount to about \$8,000;
- A proposal would be needed from Dave as to what he thought was appropriate to be paid as web master;
  - In order to be paid for his services, Dave should probably resign from the Board;
  - Do we need a proposal from a professional web designer first;
  - The possibility of using the same approach to our website as that used by EAA, yet most agreed our website is too far along to be redone;
  - The Board agreed it needs to get a quote on the cost of the proposed additions to the website discussed earlier before deciding on this matter.

Lorne Harmon then asked that we now return to an earlier subject -- the need for a Marketing Committee, in light of our declining membership. Pat Donovan agreed, but thought possibly just a Marketing person. Don Nelson said VP does Marketing, and they have told us that now is not the time -- that we should wait until Spring. Lorne asked if Don would then consider working with VP in encouraging them to get this done. Pat said he was already talking to VP about sending out invitations to rejoin; that it costs roughly about \$1,000, so if you got about 20+ people to rejoin, your cost is recovered, and that is statistically what we should expect.

Don Nelson then called attention to the South Central Tribe Report which showed that with a membership of 226, there were 25 new members and 87 expired members. There was also discussion on why VP's membership numbers do not correspond with the tribe's numbers and how each tribe uses the new and expired member reports and the Pathfinder.

Bob Cretney asked if there was any other New Business; there being none, he asked for a motion to adjourn.

**Motion** - Lester Breckenridge made a motion that the Board adjourn the meeting at 4:40 P.M.; Don Nelson seconded; motion carried unanimously.

Respectfully submitted,  
Peggy S. Harmon  
ICS Secretary

12/7/2011